

COURSE CERTIFICATE

№ 02PROFCAR-0123-1

Date of issue 15/05/2023

This is to certify that

Votts Ekaterina Aleksandrovna

Successfully completed the course

HOW TO MAKE YOUR PROFESSIONAL CAREER

1 credit

The description of the course and the achieved learning results are given in the appendix to this certificate.

E-CERTIFICATE

<https://open.spbstu.ru/certificate/02PROFCAR-0123-1.pdf>



Vice-rector for academic affairs
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STUDENT ID 474379

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<http://www.spbstu.ru/>

THE NAME OF THE COURSE HOW TO MAKE YOUR PROFESSIONAL CAREER
<https://openedu.ru/course/spbstu/PROFCAR/>

LEAD-TIME

From March 20, 2023 to May 14, 2023

Assessment, number of hours and credits per course

Credits	Hours		Assessment		
	General	Aca- demic	100-point	5-point	Letter
1	27	36	92	5	A

GRADING POLICY

Evaluation scale ranges (100-point scale)	Score (5-point scale)	Letter
90-100	5	A
75-89	4	B
60-74	3	C
0-59	2	F

COURSE PROGRAM

Module 1. How do we manage our professional activity?

- Lesson 1.1 What makes a professional career successful?
- Lesson 1.2 A sandwich made of temperament, character and professional activity
- Lesson 1.3. How to become better in any profession?

Module 2. In what conditions do we manage our professional activity?

- Lesson 2.1. How to form a productive working environment?
- Lesson 2.2. How to work with the goals in order they work for you?
- Lesson 2.3. How to use time efficiently?

- Lesson 2.4. How can our contacts help us in our professional activities?
- Lesson 2.5. What to do with leadership in professional activities?

Module 3. How do we form and strengthen our professional position?

- Lesson 3.1. Learn how to act effectively in the career market
- Lesson 3.2. How to generate and use unique character in professional activity?
- Lesson 3.3. Is it worth creating a brand for yourself
- Lesson 3.4. How to become more productive

Module 4. How can we use motivation and discipline in our professional activity?

- Lesson 4.1. We, our motivation and ... the 21st century
- Lesson 4.2. We and our behavioral patterns in professional activity
- Lesson 4.3 How to get rid of habits that disturb professional career?
- Lesson 4.4. How to generate habits that are useful for professional activity?

Final project

WHAT YOU'LL LEARN:

- To form an idea of professional activities management and the factors influencing it.
- To develop the ability of directed and conscious impact on professional activities implementation.

SCORING FORMULA:

Nº	Assessment Type	Points scored	Maximum score	Quotient
1	Situational test	100	100	0,24
2	Graded test	100	100	0,12
3	Assessment	90	100	0,40
4	Final Exam	83	100	0,24
5	Final Score	92	100	1

Appendix to the certificate №
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